

Cabins To Rent Hazard Register: In yard preparing for delivery

E = ELIMINATE

I = ISOLATE

M = MINIMISE

Hazard	Potential harm	E / I / M	Controls
Weather conditions Wet Windy	<ul style="list-style-type: none"> • Loose control of car & cabin • Unable to stop • Cabin tips over 		Check weather for cast before leaving yard Do not tow in winds over 20knots
Preparing cabin	<ul style="list-style-type: none"> • Attaching hazard panels 		<ul style="list-style-type: none"> • Ladder to be placed on a flat surface
Loading cabin <ul style="list-style-type: none"> • Lifting decks, steps, blocks into cabin • Items not secured in cabin 	<ul style="list-style-type: none"> • Contractor hurting themselves • Load moving around during transit may loose control of car • Damage to the cabin 		<ul style="list-style-type: none"> • Use trolley to move heavy objects around yard • 2 x people to lift heavy objects into cabin • Secure all items that can move
Hooking up cabin to vehicle safety chain attached	<ul style="list-style-type: none"> • Cabin could come off the vehicle 		<ul style="list-style-type: none"> • Driver & spotter to check connection & safety chain is attached • Use safety check list on clip board
Low tyre pressure Vehicle & cabin	<ul style="list-style-type: none"> • Can affect vehicle handling & cabin handling 		<ul style="list-style-type: none"> • Check cabin tyre pressure before towing • Vehicle pressure every time car goes out

Cabins To Rent Hazard Register: Entering the road from the yard driving & towing

E = ELIMINATE

I = ISOLATE

M = MINIMISE

Hazard	Potential harm	E / I / M	Controls
Leaving yard entering the road	<ul style="list-style-type: none"> • Pedestrians • Cars on the road 		<ul style="list-style-type: none"> • Use spotter to keep road clear • Use radios to communicate • Spotter to remain in drivers line of site
Other cars on road	<ul style="list-style-type: none"> • Unable to stop hit a car 		Drive to conditions of the road max speed Driver & spotter to constantly monitor road & weather conditions
Large trucks Curtain sider trucks	<ul style="list-style-type: none"> • Suck cabin into wards them • Loose control of vehicle & cabin 		<ul style="list-style-type: none"> • Drive to conditions of the road max speed 75km • Driver & spotter to constantly monitor road & weather conditions • Spotter to use outside mirror to monitor side & behind cabin where drive can not see.
Over hanging trees, traffic lights & signs on side of road	<ul style="list-style-type: none"> • Hit the cabin over hang lose control of car & cabin 		Drive to conditions of the road max speed 75km Driver & spotter to constantly monitor road & weather conditions

Cabins To Rent Hazard Register: Driving towing

E = ELIMINATE

I = ISOLATE

M = MINIMISE

Hazard	Potential harm	E / I / M	Controls
Accelerating hard around corners	Loose control of car & cabin		One movement around corners Smooth steering wheel movement
Braking to hard quickly Braking around a corner	Loose control of car & cabin		Slow braking when you see you have to stop Always brake in a straight line NOT around a corner
Cabin starts to sway	Loose control of car & cabin		Take foot off accelerator to slow down. DO NOT brake
Following to close to another vehicle	Un able to stop crash into the car		Leave room between 2 towing vehicles for cars to pass
Travelling to fast down hill	Loose control of car & cabin		Lock manually in gear where possible
Camber on the side of the road mainly rural roads			Keep in left lane where possible camber in road will influence what the cabin will do
Driving over curbs	Damage to cabin or car		Use a wedge to drive up over curb
Over hang on cabins			150mm wider to left hand side to right over the roof

E = ELIMINATE

I = ISOLATE

M = MINIMISE

Hazard	Potential harm	E / I / M	Controls
<p>Road & site access</p> <ul style="list-style-type: none"> • Busy road • Water meters • Fire hydrants • Cars parked to close to drive way entrance & opposite drive way • Telephone lines • Power lines • Street signs • Pedestrians • Power poles • Letter boxes • Fences • Over hanging trees 	<ul style="list-style-type: none"> • Dangerous for drivers • Run over someone • Hit another vehicle • Damage to car cabin • Power line touched cabin can cause electrocution and kill a person 		<p>Use google maps to do a risk assessment before leaving yard</p> <p>Stop in safe place outside hirer site evaluate road conditions,</p> <p>Assess if telephone lines & power lines are a issue. If required to lift power lines us timber pole</p> <p>Use spotter to keep road clear</p> <p>Use cones to keep area clear</p> <p>Use radios to communicate</p> <p>Spotter to remain in drivers line of site</p>
<p>People on hirers property wandering around</p>	<ul style="list-style-type: none"> • Run over some one 		<p>Before entering the property inform the hirer we can not enter the property if any body is wandering around, everyone must stay inside house away from the cabin</p>
<p>Dog on hirers property</p>	<ul style="list-style-type: none"> • Dog may attack & cause harm to contractors 		<p>Prior to delivery pick up confirm with hirer if they have a dog</p> <p>Ask for dog to be restrained before delivery pick up</p>

E = ELIMINATE

I = ISOLATE

M = MINIMISE

Hazard	Potential harm	E / I / M	Controls
Moving cabin into place	<ul style="list-style-type: none"> Spotter or observer run over 		Observers to remain inside house, spotter to remain in line of site of the driver never go between moving cabin and a solid object eg, trees building fence etc
Hirer has chosen a inappropriate site to place the cabin	<ul style="list-style-type: none"> Dangerous for driver & spotter Damage hirer property Damage cabin vehicle Unable to remove cabin on pickup 		Driver to only place cabin where it is safe& safe on pick up of the cabin If hirer doesn't agree bring cabin back to yard
Rural deliveries <ul style="list-style-type: none"> Road condition drains & culverts Narrow roads Paddocks Septic tanks Irate hirers 	<ul style="list-style-type: none"> Not having any where to stop blocking the road Holes, rocks, stumps, uneven ground lose control of vehicle & cabin Drive over & break tank damage to tank cabin & vehicle Assault CTR team 		Stop in safe place outside hirer site to evaluate site access Find out location of septic tanks for any other potential hazard that are not immediately visible Walk the route through paddock before driving the car and the cabin over the paddock Irate hirer assess the situation if unable to reason with the person try to get cabin off the property call 111 & the office

Cabins To Rent Hazard Register setting up & removing cabin hirers site page 3/2

E = ELIMINATE

I = ISOLATE

M = MINIMISE

Hazard	Potential harm	E / I / M	Controls
Over hanging trees & obstacles that may be in the way of placement of cabin Unsealed drive ways lose metal Steep drive ways	<ul style="list-style-type: none"> • Loose control of car • Injury to persons in the car • Damage to the car & cabin 		Hirer to remove obstacles & cut back any trees that are in the way before moving the cabin onto or off the property Walk the driveway to where the cabin is to be placed before taking the cabin to site
Setting up the cabin. Removing decks, steps, blocks from cabin Leveling cabin using jack & putting blocks underneath the cabin Attaching decks & steps to cabin Removing hazard panels Connecting power to the cabin	<ul style="list-style-type: none"> • Contractor hurting themselves • Ladders falling over injury to person • A observer gets hurt • Cabin tips over • Power can electrocute & kill 		Keep site clear of observers while setting up the cabin Leave safety chains on when un hooking cabin Only trained persons to jack up, level & placing blocks under cabin 2 people to lift heavy objects Use appropriate tools for the job Ladders to be on a flat surface only Do not go under cabin till all blocks are in place Connect power to the cabin first then the house
Building sites unsealed drive ways, holes sheds, machinery etc	<ul style="list-style-type: none"> • Dangerous for driver / spotter • Damage the cabin or car 		Wear hard hats Walk the route to where cabin is to be placed Hirer to remove obstacles & cut back any trees that are in the way before moving the cabin onto or off the property

Cabins To Rent Hazard Register: Visitors in factory & yard

E = ELIMINATE

I = ISOLATE

M = MINIMISE

Hazard	Potential harm	E / I / M	Controls
Moving cabins around the yard	Run over cause harm to people		No visitors on site while cabins are being moved No cabins to be moved with out a spotter present use radios
Children	Get hurt or death		No Children allowed in factory / yard where possible If children go into factory / yard care giver must hold their hands at all times
Dogs	Run over cause harm to people		Dogs must stay in car
Safety Gear Inappropriate foot wear	Slip or trip over		All visitors must wear Hi Viz vest If client doesn't have appropriate foot wear Client must wear shoes provided by Cabins To Rent
Power tools, saws	Serious harm to visitor or contractor		Visitors are instructed not to touch anything in the factory must stay on dedicated walk ways
Traffic , vehicles , forklift on site	Run over injury to visitor		Keys are not to be left in any Vehicles or fork lift Visitors are to stay with Cabins To Rent / Go Staff at all times and stay on dedicated walk ways
Power leads	Electrocution		Visitors are instructed not to touch anything in the factory must stay on dedicated walk ways
Welder	Welders flash eyes , burns		Visitors are not to go into the front factory where welder is working

Cabins To Rent Hazard Register

Hazard	Potential harm	E / I / M	Controls

E = ELIMINATE

I = ISOLATE

M = MINIMISE